



UNIVERSITY
SENIOR COLLEGE
at Adelaide University Inc.

Employment Collection Notice

1. In applying for employment with University Senior College, you will be providing University Senior College ("USC" or "the School") with personal information.
2. If you provide us with personal information, for example, your name and address or information contained on your resume, we will collect the information in order to assess your application for employment. We may keep this information on file if your application is unsuccessful in case another position becomes available.
3. The School's Privacy Policy contains details of how you may complain about a breach of the Australian Privacy Principles, Commonwealth Privacy Act 1988 and/or the Privacy Amendment (Enhancing Privacy Protection) Act 2012, or how you may seek access to personal information collected about you. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
4. We will not disclose this information to a third party without your consent.
5. We are required to conduct a criminal record check under Child Protection laws.
6. The School may store personal information in the 'cloud', which may mean that it resides on servers which are situated outside Australia.
7. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.
8. A copy of the School's Privacy Policy will be made available to you on request and can also be accessed via the USC website at <https://usc.adelaide.edu.au>